



amberjack



Candidate Engagement Specialist

Candidate Engagement Specialist

Newbury

£16,185

Permanent or 6-month fixed term contract - Full time

About us

At Amberjack we've long been setting the standards in future talent and intake-based volume recruitment. Our advanced systems and intelligent solutions are designed to deliver the ultimate recruitment experience. From intelligent attraction to recruitment process outsourcing and bespoke assessment and selection tools, we work as an extension to our client's teams. We are the quality behind the quantity. We do what's right for our clients and their candidates. We don't know any other way.

The role

Our Resourcing Services team is at the centre of our operation and manages recruitment campaigns for our clients here in the UK as well as overseas. We work as an extension to our clients' in-house recruitment teams, providing an exceptional service at every stage of the process, from attraction to application, assessment delivery, candidate engagement and management.

Our Candidate Engagement Specialists are the first point of contact for candidates applying to our client campaigns, providing an outstanding service to candidates enquiring about opportunities, their applications and interviews, via telephone, email, online chat and social media channels. This role sits as part of a wider team, focused on delivering to an expanding portfolio of exciting clients.

It's a challenging, customer service type role, with lots of opportunities to learn about the different types of organisations we work for, as well as learning more about the recruitment sector, our tools and technologies. This role is ideal for someone looking for a change in career, a recent graduate or college leaver, or a gap year opportunity.

Who we're looking for

We're looking for people that can add value to the candidate experience, no matter what their enquiry. You'll need to demonstrate:

- You genuinely care about delivering great customer service and be resilient when working under pressure
- Great communication skills both via email and on the phone
- Strong administration and organisational skills and have ideally had previous experience in a customer service role
- Superb attention to detail
- Sound knowledge of Microsoft Office packages
- You'll have studied to A-Level or equivalent

Why work for us?

In return we offer a competitive salary and benefits package, a collaborative, open and friendly working environment, and great opportunities for personal and professional development.

How to apply

Please apply with your CV and a supporting statement outlining your suitability for this role to joinus@weareamberjack.com

If you have any questions about this role or need to access information in an alternative format, then please contact Gwen Atkinson on 01635 584130 or gwen.atkinson@weareamberjack.com